



Christmas Party Booking Form 2011

To confirm your booking please complete and return this booking form along with the signed terms and conditions and required deposit to Ashton Gate Stadium.

Booking contact name:

Company Name (if applicable):

Agent (if used):

Contact telephone number:

Contact email address:

Postal address:

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Shared Christmas Party Nights:

Christmas Party Night	Price (p/p)	Number of guests
'Winter Wonderland' Shared Christmas Party Night Saturday 10 th December 2011	£39.50 p/p	
'007 Shaken, not Stirred' Shared Christmas Party Night Friday 16 th December 2011	£39.50 p/p	
Total		

Private Christmas Party Nights:

Christmas Party Night Package	Price (p/p)	Number of guests	Date of booking
'Ultimate Festive Party Night Package'	£32.00 p/p		
'All the Trimmings Party Night Package'	£14.95 p/p		
Total			

Deposits: A £10.00 per person deposit is required in order to secure your booking. This is required as soon as you wish to confirm numbers. Payments can be made via cash, cheque, debit/credit card or bank transfer. Please make cheques payable to 'Lindley Catering Ltd' – no multiple cheques please (one per booking). Bank details are attached should you wish to pay via bank transfer. If you wish to make a bank transfer please ask a member of our team for the bank account details.



**CHRISTMAS BOOKINGS TERMS & CONDITIONS 2011
ASHTON GATE STADIUM BRISTOL**

- 1. Confirmation and Deposits** To confirm your booking you will need to return the booking form detailing confirmed numbers along with a non-refundable deposit of £10.00 per person.
- 2. Final Booking Numbers** Please try and confirm final booking numbers as accurately as possible, however we understand that numbers may alter at a later date. A reduction in final numbers will be subject to our cancellation policy (please see below). Should your final numbers drop below the minimum numbers required for the booking, you shall still be fully chargeable subject to these minimum numbers. (Should you be unsure of numbers, we advise insurance against the charges that will be incurred). An increase in final numbers is subject to our discretion. Please contact us as soon as possible to advise of any number changes. Final numbers must be confirmed 10 days prior to your event.
- 3. Final Payment** Final payments are due 10 days prior to your event. Payment can be via card, cash or cheque. Please make cheques payable to 'Lindley Catering Ltd' and we respectfully request that group payments are made in one method - a number of individual cheques or mixed payments will not be accepted. Invoicing facilities can be made available on request subject to credit application and approval.
- 4. Final Details** All final details including party numbers, menu choices and dietary requirements must be confirmed 10 days prior to your event.
- 5. Cancellations**

Cancellation Notice	Cancellation Fee
3 months+	£10.00 non-refundable deposit
1 – 3 months	£10.00 non-refundable deposit + 40% of balance
1 month – 14 days	£10.00 non-refundable deposit + 60% of balance
7 – 14 days	£10.00 non-refundable deposit + 80% of balance
Less than 7 days	£10.00 non-refundable deposit + 100% of balance
- 6. Football and Stadium Events** In the unlikely event of a football fixture or any other stadium related event being rearranged for the date in question, the company shall not be held liable or required to pay any compensation for any loss sustained as a result of or in a way arising out of its cancellation of the event as aforesaid.
- 7. Allocations** The Company reserves the right to allocate parties to appropriate sized rooms and table sizes. Room and table allocations are not guaranteed.
- 8. Liability** The Company does not accept liability for any failure to provide the services contracted as a result of circumstances beyond its control.
- 9. Miscellaneous** No food or drink purchased outside of the premises may be brought onto the premises. The Client shall be responsible for any accidental or other damage caused to the premises and shall pay the company on demand the amount required to make good any such damage. The Company can accept no responsibility for the property of clients – all property left at the premises is done so at The Client's own risk.

By signing this you agree to the above terms and conditions.

Signed:

Name (Print):

Company/ Party Name:

Date:

Definitions

The Client: Any person/company booking the service of the company.

The Company: Ashton Gate Stadium Conference and Banqueting Centre operate by Lindley Catering Ltd.

The Premises: Those areas of Ashton Gate Stadium in which the clients function/ event is held.

**Please return these completed forms to The Event Team at Ashton Gate Stadium
The Event Team, Ashton Gate Stadium, Winterstoke Road, Bristol, BS3 2EJ**

Tel: 01179 630680

Email: ashtongatestadium@thelindleygroup.co.uk

Fax: 01179 639978